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### **The City of Bristol Announces Timeline for City Hall Renovations**

#### ***City Departments to be relocated to temporary spaces during renovations.***

The City of Bristol has announced that renovations to City Hall are anticipated to begin in the spring. All City departments will be relocated to temporary office spaces during the 18-month renovation. The renovation project is planned with City departments intended to occupy "swing spaces" at the former Webster Bank building at 150 Main Street, the former Bristol Courthouse located above the Bristol Police Department next door to the current City Hall, and at the Youth & Community Services offices at 51 High Street during the entire renovation period.

The staff of the main office of Bristol Parks, Recreation, Youth & Community Services has already completed the move to the Youth & Community Services building, located at 51 High Street as of January 31.

In addition, the Veterans Strong Community Center will be temporarily relocated to the Douglas A. Beals Senior Center building, located at 240 Stafford Avenue for the duration of the City Hall renovation project. The move will take place on March 3 and 4, please check the Veterans Strong Community Center's website for hours of operation: <https://www.vetstronginc.org/> or call 860-584-6258 before visiting them at their new location at the Senior Center after March 4.

The moves of individual City departments to temporary spaces will take place in two phases.

It is anticipated that the following City Hall departments will be moving first to the former Webster Bank at 150 Main Street on the following dates with either no service or limited service to the public:

- Mayor's Office, Corporation Counsel, and Registrar of Voters will be moving on March 1 and 2. Online voter registration only will be available from March 1 through March 4 and the Registrar of Voters office will resume services to the public on Monday, March 7.
- Assessor and Tax Office will be moving on March 3 and 4 with no services to the public on both days with an anticipated date of Monday, March 7 to be open again to the public to provide full services.
- Economic & Community Development, and Human Resources will be moving on March 11 and 12 with no services to the public on Thursday, March 10 and Friday, March 11 and an anticipated date of Monday, March 14 to be open again to the public to provide full services.
- Town & City Clerk will be moving March 11 and 12, with no services to the public from Tuesday, March 8 through Friday, March 11 with an anticipated date of Monday, March 14 to be open again at 150 Main Street to serve the public.

#### **City of Bristol**

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[www.bristolct.gov](http://www.bristolct.gov)

In order to minimize any service disruptions to the general public during the above moving dates, the City is asking the public to utilize as many online services as possible during this time in order to allow City departments to get settled into the new temporary “swing spaces.”

The following departments will continue to be located at City Hall at 111 North Main Street, with anticipated move dates of April 7 through April 19 to the former Bristol Courthouse, located next door to City Hall above the Bristol Police Department, with more detailed communication regarding each department to follow before April 7:

- Building Department
- Comptroller
- Department of Public Works
- Emergency Management
- Information Technology
- Office of the Treasurer
- Payroll and Insurance & Health Benefits
- Purchasing

“The community is asked to have patience during both the moving and renovation periods – the benefits will be lasting for both residents and City employees once renovations are completed.” stated Mayor Jeffrey Caggiano. “This project is necessary in order to replace the nearly 60-year-old mechanical systems, as well to ensure a fully accessible ADA compliant building.”

All public meetings will continue to be held at City Hall until the end of April. Beginning in May the monthly City Council meetings will be held at the Board of Education building conference room, located at 129 Church Street. Other public meetings will be held in a temporary meeting room located in the former Bristol Courthouse “swing space” in addition to the Main Library meeting rooms. Meeting locations will be posted with meeting notices and agendas on the City’s website. The location of some meetings may change as required to accommodate a larger number of participants, therefore please be sure to check meeting agendas for meeting locations. You may sign up to receive meeting notices through the City’s website at: <http://www.ci.bristol.ct.us/list.aspx#agendaCenter>

### **Scope and Timeline for Project**

The intent of the scope of this project is to fully renovate the existing 61,513 square foot City Hall building, the 1,709 square foot facilities garage on site, and update the 573 square foot North Connector Bridge at the 3rd level. The essential driver of need for this project is the necessary replacement of the nearly 60-year-old mechanical systems, as well the transformation to a fully accessible ADA compliant building. To help accomplish these goals, a new 7,158 square foot entrance atrium addition is being added on the North Main Street facing side of the structure. The new addition will provide elevator access to each floor of the existing building from the main entry and accessible parking spaces at the main entry. While the mechanical, electrical, plumbing, energy, and ADA upgrades are necessary for the ongoing code compliance and normal functioning of City Hall, the opportunity to improve the façade on this side of the building is included in its scope. In an effort to connect the new site with nearby streetscapes on North Main Street, accessible parking, and a sloping grade with the new main entrance, new planters, ramping, pavers, and other site work are also included in the scope of work.

Renovations are expected to last between 15 and 18 months with an anticipated completion by October 2023 when all departments will move back in to the newly-renovated City Hall.