



Bristol Farmers Market 2023 Guidelines & Regulations

The Bristol Farmers Market will open for the 2023 season from June 17, 2023 to October 14, 2023, and will operate every Saturday in downtown Bristol at Centre Square from 10AM to 1PM.

1. Qualifications.

- a. Any home producer or qualifying local farmer with home-grown consumable produce, food products, and locally-made products shall be eligible to be considered a vendor by completing the yearly Vendor Application and by signing this Guidelines & Regulations document along with **providing proof of general and product liability insurance.**
- b. It is expected that all items offered for sale will be fresh and of the highest quality. A home producer is one who has a Cottage License to make baked goods, or other food items in their home for selling to the general public OR one who makes locally-made consumable products without buying these items from another vendor. Processed foods or dietary supplements must conform to state and local regulations. A qualifying local farmer is one who grows produce in Connecticut and **is certified with the Connecticut Department of Agriculture.** A farmer may be one farm or a family corporation

2. Market Site Participation.

- a. Vendors are obligated to abide by Market Rules below.
- b. The Bristol Rotary Club and/or the City of Bristol reserves the right to remove any vendor from the market for not abiding by these guidelines and rules.

Market Rules

1. Set-up.

- a. Each participating vendor at the market who wishes to sell his/her products ("Seller") will be responsible for setting up, displaying, and packaging his/her products.
- b. Vendors may not set up more than one and one-half (1.5) hours before market starting time and may not commence sales prior to the market starting time of 10:00 am.
- c. Vendors must remain set up and on location until the market ends at 1:00 pm (please note: special circumstances may happen which will close the market early – i.e. weather, etc.)

2. Clean-up. Vendors shall thoroughly clean their booth space at the end of the market and leave the area around their booth location as they found it.

3. Prices and Sales. Prices will be negotiated between the Sellers and the customers of the market.

4. Vendor Selection: It is within the sole discretion of the Bristol Rotary Club and/or the City of Bristol to:

- a. Prohibit any vendor from selling a particular product in the Market
- b. Prohibit any product from being sold in the Market; and
- c. Prohibit a particular vendor from selling in the Market.
- d. The Bristol Farmers Market will continue to be open to any local or area vendor who provides locally-produced, consumable products. Further, the Bristol Rotary Club will seek to minimize excessive redundancy and competition among non-farm vendors.
- e. The Bristol Farmers Market will continue to help promote City and regional non-profits by providing them space, free of charge, at each weekly market to advertise themselves and promote their programs and missions.

5. Products MUST be Seller-Produced.

- a. All fruits, vegetables and other farm products sold must be Connecticut-grown and produced by the Seller. The Bristol Rotary Club and/or the City of Bristol reserves the right to allow the buying and selling only of Connecticut-grown products in certain circumstances. Further, Sellers labeling produce "organic" must be certified by the USDA.
- b. Plants, flowers, eggs, honey, cider, maple syrup, baked goods, locally-made products and processed goods such as jams or jellies must be made by the vendor, provided all local and state regulations and licensing requirements are met.
- c. All meat products sold at the market should meet state, federal, and local health department inspection requirements. **See fee schedule from the Bristol-Burlington Health District (BBHD) for fees associated with selling meat products – Temperature Control for Safety (TCS).**
- d. All other non-farm consumable products must be locally produced and certified by the Bristol-Burlington health District (BBHD) prior to being sold to the public at the Market.

6. Other Obligations of Sellers.

- a. Vendors shall be courteous and honest with all customers. Profanity, shouting and disruption to the market will not be tolerated.
- b. Smoking and consumption of alcoholic beverages are not allowed on the premises.
- c. Cell phone usage by vendors should be kept to a minimum as it presents an image of non-concern toward customers.
- d. All Sellers must be neatly dressed at all times (i.e. shoes and shirts).
- e. Sellers are individually responsible for city and state sales tax on "non-food items" and for conforming to local, state, and federal laws.
- f. **All vendors must complete a Bristol-Burlington Health District (BBHD) Farmers Market application and pay the applicable fees to the BBHD prior to the start of the market season.**

PLEASE SIGN AND DATE BELOW. RETURN TO THE BRISTOL ROTARY CLUB BY EMAIL: james.r.albert@att.net, OR MAIL TO: Bristol Rotary Club, P.O. Box 1674, Bristol, CT 06011-1674, ATTN: Farmers Market

ALL AGREEMENTS MUST BE RECEIVED BY MAY 31, 2023 TO BE CONSIDERED.

We, the undersigned parties, have read and understood the terms of the above Agreement. We hereby agree to accept and abide by said terms.

Business/Farm Name

Signature

Printed Contact Name

Date